



# **FORWARD PLAN**

**14 August 2015 - 14 December 2015**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
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YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing and Safer Neighbourhoods

Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 25/08/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Housing & Community Safety Legal Actions

**Description:** Purpose of Report: To enable the Executive Member to review the results of legal actions (prosecutions, cautions and fixed penalties) undertaken by Environmental Health, Trading Standards, Licensing, the Regional Scambuster Team, and the National Trading Standards eCrime Centre as well as action taken by Housing Services for the period 1 October 2014 to 31 March 2015.

The report will be considered by the Executive Member for Housing and Safer Neighbourhoods in consultation with the Executive Member for Culture, Leisure and Tourism.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods,  
Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/09/15

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing and Safer Neighbourhoods

Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 25/08/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** New Legislation which affects the Private Rented Sector

**Description:** Purpose of Report: To present information about new legislation which affects letting agents and property management work, namely the:

a) Redress Schemes for Lettings Agents and Property Management Work (came into force Oct 2014).

b) The Duty of Letting Agents to Publicise Fees (came into force May 2015)

c) The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 (will be coming into force in October 2015).

The Executive Member is asked to note the legislation, the impact it will have on the service and it will recommend to adopt a policy to enforce the new laws imposing the new maximum penalty in most circumstances unless there are extenuating circumstances.

This item has changed its name from The Redress Schemes for Lettings Agency and Property Management Work to New Legislation which affects the Private Rented Sector.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing and Safer Neighbourhoods

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Ruth Abbott

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**



**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

14/09/15

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing and Safer Neighbourhoods

Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 25/08/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Temporary Accommodation Agreement

**Description:** Purpose of Report: To present information on the alterations to the temporary accommodation agreement.

The Executive Member is asked to approve the changes to the temporary accommodation agreement in light of legal advice and changes in case law.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing and Safer Neighbourhoods

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Ann-Marie Douglas

ann-marie.douglas@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:**

Consultation with CYC Legal Team  
Barrister from Zenith Chambers  
Staff

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** WITHDRAWN

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Adult Social Care – The “Market” and “Market Shaping”

**Description:** Purpose of Report: To inform Executive on responsibilities arising from the Care Act impacting on Commissioning, Market Shaping and Market Development.

Executive are asked to note the new responsibilities placed on Adult Social Care as a result of the Care Act and the Department’s position in relation to Market Facilitation, Market Shaping and Provider Failure.

This item has been withdrawn because the report is for information only and does not require a decision.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain **Deadline for Report:** 17/08/15

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Gary Brittain

gary.brittain@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

**Making Representations:** Contact report author

**Process:** Due to the nature of the report no consultation is necessary.

**Consultees:**

**Background Documents:** Adult Social Care – The “Market” and “Market Shaping”

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Capital Programme Monitor

**Description:** Purpose of Report: To provide Members with an update on the capital programme

Members are asked to note the issues, recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown **Deadline for Report:** 17/08/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Q1 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Progress Report: City of York Trading Ltd

**Description:** Purpose of Report: To present Members with an update on the progress of the Council's Trading Company, to update the Shareholders Agreement and agree the future direction of new business.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 17/08/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact the Report Author

**Process:** Council's Management Team

**Consultees:**

**Background Documents:** Progress Report: City of Trading Ltd

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Community Stadium and City Leisure Contract

**Description:** Purpose of Report: To give Members an update on the progress of the project.

Members will be asked to note the content of the report and await a detailed programme and contract decision report.

This item has been deferred until August as further discussions are required with the relevant Portfolio Holders around the complexities involved in this project.

**Wards Affected:** All Wards

**Report Writer:** Tim Atkins **Deadline for Report:** 17/08/15

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tim Atkins

tim.atkins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Community Stadium and City Leisure Contract

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** "A" Boards

**Description:** Purpose of Report: To advise on options with regards to a council approach to the siting of "A" Boards on the public highway.

Members are asked to approve the development of a policy/procedure and undertake consultation with key stakeholders, on the basis of a regulated/licensed approach.

**Wards Affected:** All Wards

**Report Writer:** Richard Bogg, Tony Clarke **Deadline for Report:** 17/08/15

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Richard Bogg, Tony Clarke

richard.bogg@york.gov.uk, tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** "A" Boards

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Finance & Performance Monitor 2015/16

**Description:** Purpose of Report: To provide Members with an update on the 2014/15 finance and performance information. Members are asked to note the issues.

Due to the change in meeting arrangements this item will now be considered at Executive on 27 August 2015.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 17/08/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**      **Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Q1 Finance & Performance monitor 2015/16

### Call-In

If this item is called-in, it will be considered by the      14/09/15  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** 0-19 Healthy Child Service

**Description:** Purpose of Report: To provide the Executive with options for the future provision of a 0-19 Healthy Child Service for children and young people in the City of York.

The report will ask Members to consider options for the future provision/contracts for health visiting, school nursing and the National Child Measurement Programme.

**Wards Affected:** All Wards

**Report Writer:** Sharon Stoltz **Deadline for Report:** 17/08/15

**Lead Member:** Executive Member for Education, Children and Young People, Executive Member for Adult Social Care and Health

**Lead Director:** Director of Children's Services, Education and Skills, Director of Communities & Neighbourhoods

**Contact Details:** Sharon Stoltz, Interim Director in Public Health

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** The YorOK Board launched a consultation on a proposed 0-19 Healthy Child Service in May 2015. A key element of the consultation has been to seek the views of a wide range of people about how health visiting and school nursing services are currently provided across the City and how the needs of residents can be met in the future through a new single 0-19 Healthy Child Service delivering both the HCP 0-5 and 5-19 elements. The consultation was co-ordinated by the Children's Trust Unit and comprised of:

- Stakeholder mapping which was tabled at various forums for scrutiny and feedback
- A development day was hosted by York Teaching Hospital NHS Foundation Trust for all the health visiting and school nursing staff to share the proposed vision for the new service and provide an opportunity for them to help shape this and discuss the challenges and potential opportunities it presents. This event was attended by representatives from Vale of York CCG, local authority public health and children's services.
- Face to face discussions took place at a range of forums including internal CYC meetings, the Youth Council, the 'Show Me I Matter' Panel involving children in care, the Headteacher's forum for primary and secondary schools and School Governors.
- Communication via the media to the public and via existing communication channels to Vale of York Clinical Commissioning Group, Partnership Commissioning Unit, NHS England, Public Health England, Elected Members, staff in the council and partner organisations including newsletters sent out to schools, colleges and community and voluntary organisations. A dedicated email account was set up for people to submit feedback.
- Three short confidential on-line surveys were disseminated using Survey Monkey aimed at young people, parents and practitioners.

Consultees:

City of York Council  
Vale of York Clinical Commissioning Group  
York Teaching Hospital NHS Foundation Trust  
Primary and Secondary Schools  
Community and voluntary groups  
Parents  
Children and young people  
Public Health England  
NHS England

**Consultees:**

**Background Documents:** 0-19 Healthy Child Service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Proposed Decision Making Arrangements

**Description:** Purpose of Report: This reports informs the Executive of the outcome of consultation undertaken since the last Executive meeting, in relation to proposals for new decision making arrangements to allow for greater pre decision scrutiny.

Members are asked to agree proposals for implementation of the new arrangements.

**Wards Affected:** All Wards

**Report Writer:** Andrew Docherty **Deadline for Report:** 17/08/15

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Andrew Docherty, Assistant Director Legal, Governance and ITT

andrew.docherty@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Proposed Decision Making Arrangements

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** WITHDRAWN

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Next Steps in the Council's Journey in Equalities

**Description:**

Purpose of Report: The report sets out the results of the recent peer review assessment in equalities at 'Excellent' level.

The Executive Member is asked to:

- note the Council's success in being assessed as 'Excellent'
- approve an action plan with respect to identified areas for improvement

This report will be considered at a public Cabinet Member Decision Session on 9 March 2015.

This item will now be considered in June as officers are still awaiting receipt of the formal report from the inspectors.

This report has been deferred in order to take account of new decision making arrangements which will be agreed by the Executive in July.

This issue has been withdrawn because it is a monitoring report for scrutiny to receive an overview of where CYC are to implementing 'excellence' so no Executive Member decision is formally required.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** n/a

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 10/09/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposal to Designate Hassacarr Nature Reserve as a Statutory Local Nature Reserve (LNR) by delegation of function

**Description:** Purpose of Report: To consider delegation of function to Dunnington Parish Council.

The Executive Member is asked to consider that City of York Council endorses the application to declare Hassacarr Nature Reserve as a Local Nature Reserve by delegating powers to Dunnington Parish Council in this one instance.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Daniel Calvert

daniel.calvert@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 10/09/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Jockey Lane Cycle and Pedestrian Improvements

**Description:** Purpose of Report: To seek approval to implement the proposals.

The Executive Member is asked to consider the proposals and give approval for implementation of the preferred option.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mark Reade

mark.reade@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 10/09/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Waiting Restrictions Heslington Lane, Broadway - Hull Road Ward and Fulford and Heslington Ward

**Description:** Purpose of Report: To consider objections to a proposal to introduce waiting restrictions.

The Executive Member is asked to consider the options on how to proceed.

**Wards Affected:** Fulford and Heslington Ward; Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Philip Irwin

philip.irwin@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 10/09/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City and Environmental Services 2015/16 Capital Programme Consolidation Report

**Description:** Purpose of Report: To present the 2015/16 Capital Programme consolidation report that includes the 2014/2015 carry over budgets and amendments to the scheme allocations to reflect the latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2014/15 capital programme, and amend the current budget for the 2015/16 City and Environmental Capital Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** David Carter

david.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 10/09/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposed Enhancements to the University Road Pedestrian Crossing and Cycle Route Scheme

**Description:** Purpose of Report: To assess the performance of the scheme introduced last year, and sets out revised proposals to the scheme.

Executive Member is asked to consider the proposed additions to the scheme and give approval for their implementation.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mike Durkin

mike.durkin@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 18/09/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan

**Description:** Purpose of Report: To set out York Learning Services' strategic plan for the academic year 2015/16.  
The Executive Member will be asked to approve the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Alistair Gourlay

alistair.gourlay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** WITHDRAWN

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Southern Gateway

**Description:** Purpose of Report: The report will set out work done to build a coherent vision for the future regeneration of the area around Piccadilly and the Eye of York.

Members are asked to agree to release resources to develop proposals to ensure the area is improved and becomes a healthy and vibrant part of the city centre.

Because the report is not yet ready to present to Members this item has been withdrawn. It will be resubmitted to the Forward Plan for consideration at a later date.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter **Deadline for Report:** 10/09/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Consultation with Heritage bodies, local councillors and adjoining land owners

**Consultees:**

**Background Documents:** Southern Gateway

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** WITHDRAWN

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Future Options for Increased Delivery for New Houses

**Description:** Purpose of Report: To review progress of the workstreams under the Get York Building programmes that were agreed at the March 2014 Cabinet meeting.

Executive are asked to note the contents of the report and to consider the recommendations contained within it.

This decision will now be taken by Executive in June in order to allow full year performance figures to be included rather than year end forecast figures.

To assist with the scheduling of business for the first meeting of the Executive, this item will now be considered at the 30 July 2015 Executive.

This item has been deferred until 24 September Executive and changed its name from 'Review of Get York Building Programme 2nd Year' to 'Future Options for Increased Delivery for New Houses'. The reason for this is to enable a report to be brought forward to look at the outcomes of Get York Building but to also bring forward options for increased delivery of new homes, in line with the administrations priorities.

This item has been withdrawn to fit in with other business requirements and will be resubmitted for consideration in the future.

**Wards Affected:** All Wards

**Report Writer:** Paul Stamp, Steve Waddington **Deadline for Report:** 14/09/15

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods, Executive Member for Transport and Planning

**Lead Director:** Director of Communities & Neighbourhoods, Director of City & Environmental Services

**Contact Details:** Paul Stamp, Steve Waddington, Assistant Director Housing and Public Protection

paul.stamp@york.gov.uk, steve.waddington@york.gov.uk

## **Implications**

### **Level of Risk:**

### **Reason Key:**

**Making Representations:** Contact Report Author paul.landais-stamp@york.gov.uk 01904 554098,  
steve.waddington@york.gov.uk 01904 554016

**Process:** Consult report author

### **Consultees:**

**Background Documents:** Review of Get York Building Programme 2nd Year

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Parliament Street Fountain

**Description:** Purpose of Report: To consider a proposal to remove the Parliament Street Fountain. Executive will be asked to decide on the future of the fountain.

**Wards Affected:** At the request of the Executive Member for Culture, Leisure & Tourism this item will not be considered at his Decision Session on 18 September but by Executive on 24 September 2015.  
Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Park & Ride Procurement

**Description:** Purpose of Report: To request authority to procure the Park & Ride Service for the city.

Members are asked to approve the proposed procurement route and specification for the Park & Ride service. Approve the submission of a bid for funding for Low Emission Vehicles to the Department for Transport.

**Wards Affected:** All Wards

**Report Writer:** Tony Clarke

**Deadline for Report:** 14/09/15

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Park & Ride Procurement

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Highway Asset Management Report

**Description:** Purpose of Report: The report gives an overview and update of the strategy and approach taken in the management of our highways assets.

Members are asked to:

- (i) Consider the process detailed in the report and comment on its aims and approach and the requirement for future reviews to incorporate national best practice.
- (ii) Consider and make comment on the Streetlighting Policy document.

**Wards Affected:** All Wards

**Report Writer:** Steve Wragg      **Deadline for Report:** 14/09/15  
**Lead Member:** Executive Member for Transport and Planning  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Steve Wragg, Flood Risk Manager  
Tel: 01904 553401  
steve.wragg@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Highway Asset Management Report

### Call-In

If this item is called-in, it will be considered by the      12/10/15  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Museums Trust Funding

**Description:** Purpose of Report: The report sets out revised arrangements for funding York Museums Trust (YMT) including potential changes to YMT's charging policy, the service level agreement between City of York Council and YMT and other legal agreements. Members will be asked to agree a process for developing a new Service Level Agreement (SLA) and funding settlement.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft **Deadline for Report:** 14/09/15

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** York Museums Trust Funding

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Council Plan

**Description:** The report presents the final draft Council Plan.

Members are asked to review the final draft Council Plan and agree any final amendments

**Wards Affected:** All Wards

**Report Writer:** David Walmsley      **Deadline for Report:** 14/09/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Chief Executive

**Contact Details:** David Walmsley, Programme Director, Business Consolidation

david.walmsley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Council Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Community Asset Transfer – Knavesmire Changing Rooms to Hamilton Panthers

**Description:** Purpose of Report: To present details of a community asset transfer by way of a 99 year lease to Hamilton Panthers Football Club of the new changing rooms and community facility to be built in place of the existing buildings.

Members are asked to approve the transfer by way of a 99 year lease at a peppercorn rent.

**Wards Affected:** Micklegate Ward

**Report Writer:** Philip Callow      **Deadline for Report:** 14/09/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Philip Callow

philip.callow@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** The Community Asset Transfer has been approved by the Capital Asset Board and the project funding is included in the Council's Capital Programme

### Consultees:

**Background Documents:** Community Asset Transfer – Knavesmire Changing Rooms to Hamilton Panthers

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Progress Report: City of York Trading Limited

**Description:** Purpose of Report: At their meeting on 27 August, Members were presented with an update on the progress of the Council's Trading Company, an update on the Shareholders Agreement and asked to agree the future direction of new business. This decision was deferred pending a review by Group Leaders.

This report will be represented to Members including matters considered in the review and resulting recommendations.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield      **Deadline for Report:** 14/09/15  
**Lead Member:** Executive Leader, Finance & Performance  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Progress Report: City of York Trading Limited

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/10/15



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** Between 01/10/15 and  
30/10/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Registrars Service Plan 2015-17

**Description:** Purpose of Report: The purpose of this report is to invite the Executive Member to approve a specific Service Delivery Plan for Registration Services as required by the General Register Office (GRO) under the 'New Governance' system of working.

The Executive Member is invited to approve the Service Delivery Plan so that the Registration Service meets its obligations under the 'New Governance' arrangements.

**Wards Affected:** Decision Session Meeting date to be confirmed in due course.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/10/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 14/10/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Strategy Review 2013-18

**Description:** Purpose of Report: To present proposed changes and updates to the Homeless Strategy 2013-18.

The Executive Member is asked to consider and agree the Homeless Strategy Review and action plan for the forthcoming three years.

This decision will be taken at a public Executive Member decision session on 14<sup>th</sup> October. This was originally entered on the forward plan for decision during July due to an administrative error.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Staff, stakeholders, customers (June 2015), Homeless Strategy Executive Group

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 23/10/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Volunteering

**Description:** Purpose of Report: To consider an update on progress with the Council's approach to volunteering.

The Executive Member will be asked to agree a new volunteering policy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Youth Support and Advice Service

**Description:** Purpose of Report: This paper will provide details about the proposed model for a new integrated youth support and advice service for 16-25 year olds. The new model will complete the transformation of services currently located at 29a Castlegate and will result in the development of an integrated and co-located youth service offer operating from a city centre and various community-based venues which will bring together a range of professionals/partners to provide specialist advice and support for young people at risk of NEET, care leavers, those in the youth justice system and from other vulnerable groups. The service would provide targeted support to promote young people's emotional health and wellbeing and support welfare to work pathways to secure effective transition to adult life for vulnerable young people.

Members will be asked to consider and approve the new model for an integrated youth support and advice service for 16-25 year olds.

**Wards Affected:** All Wards

**Report Writer:** Steve Flatley

**Deadline for Report:** 15/10/15

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children's Services, Education and Skills

**Contact Details:** Steve Flatley, Connexions Manager

steve.flatley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** The consultation process will take place August and September and will include:

- focus groups with service users and partners to co-construct solutions
- meetings of the YorOK Castlegate subgroup
- feedback from CYC employees

Consultees:

- Members of the YorOk partnership including representatives

from health, education and the voluntary sector  
- City of York Council employees  
- Castlegate users

**Consultees:**

**Background Documents:** Youth Support and Advice Service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Burnholme Development Business Case

**Description:** Purpose of Report: To present the Executive with the Business case proposals for the redevelopment of Burnholme.

Members are asked to approve the Business Case.

To allow additional time to fully evaluate the available procurement routes this item has been deferred to the September Executive.

This decision will now be taken by the Executive in October in order to allow more time to evaluate the available procurement routes.

**Wards Affected:** Heworth Ward; Heworth Without Ward; Hull Road Ward

**Report Writer:** Louise Ramsay      **Deadline for Report:** 15/10/15  
**Lead Member:** Executive Member for Housing and Safer Neighbourhoods,  
Executive Member for Adult Social Care and Health

**Lead Director:** Chief Executive

**Contact Details:** Louise Ramsay

[louise.ramsay@york.gov.uk](mailto:louise.ramsay@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Burnholme Development Business Case

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** ICT Services Report

**Description:** Purpose of Report: To raise the awareness of ICT Services, its strategy, approach and scope.  
Members are asked to endorse the ICT strategy and service approach.

**Wards Affected:** All Wards

**Report Writer:** Roy Grant                      **Deadline for Report:** 19/10/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Roy Grant

roy.grant@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** ICT Services Report

### Call-In

If this item is called-in, it will be considered by the                      16/11/15  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** School Capital: Basic Need and Maintenance

**Description:** Purpose of Report: This paper will provide Members with information about the planned basic need programme for 2015-16 and the future place planning pressures through to 2020 which will direct the need to commission further additional school places. The paper will also outline the existing pressures with the capital maintenance programme and seek Executive's approval for the use of basic need funding to address these pressures.

Members are asked to consider and approve:

(1) the plans for the use of basic need to add additional school places in 2015/16

(2) the proposed use of basic need capital to fund capital maintenance schools to 2018/19

The report will also ask Members to note the proposed use of basic need to meet place planning pressures between 2016/17 and 2018/19. Specific details of each of these schemes will be submitted separately for Executive approval following the completion of feasibility studies and detailed options appraisals.

**Wards Affected:** All Wards

**Report Writer:** Mark Ellis, Jake Wood      **Deadline for Report:** 19/10/15

**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Director of Children's Services, Education and Skills

**Contact Details:** Mark Ellis, Jake Wood, Policy Officer, Maxine Squire, Principal Adviser Standards and Quality

Tel: 1904 553007

mark.ellis@york.gov.uk, jake.wood@york.gov.uk,

maxine.squire@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Each proposed scheme goes through a public planning process.

Headteachers, governing bodies, elected members, local residents and other stakeholder groups.

**Consultees:**

**Background Documents:** School Capital: Basic Need and Maintenance

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** The Future of York's Guildhall and Riverside – Project Update Report

**Description:** Purpose of Report: To confirm the outcome of the scrutiny review of the project (as agreed by July Executive)

Members are asked to confirm that further detailed project development work should now be progressed to enable a deliverable scheme to be developed for approval in accordance with a revised project programme

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter **Deadline for Report:** 19/10/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** The Future of York's Guildhall and Riverside – project update report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Joint Minerals and Waste Plan - Preferred Options

**Description:** Purpose of Report: This report sets out an overview of the content of the Joint Minerals and Waste Plan Preferred Options document, highlighting those issues, policies, sites with most relevance to York.

The Executive is asked to agree that the Joint Plan can be published for public consultation in November 2015.

**Wards Affected:** All Wards

**Report Writer:** Rebecca Harrison **Deadline for Report:** 15/10/15

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Rebecca Harrison

rebecca.harrison@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Joint Minerals and Waste Plan - Preferred Options

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/10/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Older Person's Accommodation Programme

**Description:** Purpose of Report: To provide to Members the outcome of consultation undertaken with the residents, family, carers and staff of Grove House and Oakhaven to explore the option to close each home with current residents moving to alternative accommodation.  
Members are asked to make a decision regarding the future of each home.

**Wards Affected:** Guildhall Ward; Holgate Ward

**Report Writer:** Roy Wallington **Deadline for Report:** 19/10/15

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Roy Wallington

roy.wallington@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** A six week period of consultation will be undertaken with the residents, family, carers and staff of Grove House and Oakhaven to explore the option to close each home with current residents moving to alternative accommodation.  
We will engage key stakeholders, such as AgeUK York and the York Older Peoples Assembly.  
We will engage with staff and their union representatives.

### Consultees:

**Background Documents:** Older Person's Accommodation Programme

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 23/11/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Investing in the Council's Community Centres

**Description:** Purpose of Report: To present proposals to assist communities in managing their community centres.

The report asks the Executive Member to agree the use of additional funding to support the Council's community centres.

This decision will now be taken by the Executive Member at a public decision session on Monday 14 September.

To allow time to go through the scrutiny process this item will be deferred to 16 November 2015.

This report will now be considered at an Executive Member decision session on 23 November (instead of 16<sup>th</sup> November) in order that it can first be considered by the Communities and Environment Policy and Scrutiny Committee at their meeting on 17<sup>th</sup> November.

**Wards Affected:** Acomb Ward; Clifton Ward; Heworth Ward; Hull Road Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Andrew Laslett

andrew.laslett@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/12/15



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 23/11/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** A Cleaner City

**Description:** Purpose of Report: To present proposals concerning 'Pride in York', local environmental decision making, street cleansing standard, city centre cleansing, litter bins and the Spring Clean.

The Executive Member will be asked to approve a programme of engagement and an action plan to engage businesses and communities and to improve standards.

This report will now be considered by the Executive Member in November in order to allow more time to consult with ward teams.

This report will now be considered at an Executive Member decision session on 23 November (instead of 16<sup>th</sup> November) in order that it can first be considered by the Communities and Environment Policy and Scrutiny Committee at their meeting on 17<sup>th</sup> November.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/12/15



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 23/11/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Promoting Recycling

**Description:** Purpose of Report: To present proposals to assist residents to use existing recycling services to their maximum to divert waste from landfill.

The Executive Member is asked to approve a business case for appropriate arrangements.

This decision will now be taken by the Executive Member at a public decision session on Monday 14<sup>th</sup> September.

To allow time to go through the scrutiny process this item will be deferred to 16 November 2015.

This report will now be considered at an Executive Member decision session on 23 November (instead of 16<sup>th</sup> November) in order that it can first be considered by the Communities and Environment Policy and Scrutiny Committee at their meeting on 17<sup>th</sup> November.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/12/15



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/11/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q2 Capital Programme Monitor

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members are asked to note the issues and recommend to full council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown **Deadline for Report:** 16/11/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Q2 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/12/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/11/15

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central and Access Project

**Description:** Purpose of Report: To update Members on the current status of the project to develop the York Central site.

Members will be asked to consider a range of matters regarding the project.

This item has been deferred until August as further discussions are required with the relevant Portfolio Holders around the complexities involved in this project.

This decision will now be taken by Executive on 26 November to enable further discussions to take place with the Portfolio Holder around the complexities involved in this project.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Sarah Tanburn **Deadline for Report:** 13/11/15

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Sarah Tanburn, Director of City and Environmental Services

Tel: 01904 55 2375

sarah.tanburn@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** York Central and Access Project

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/12/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/11/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q2 Finance & Performance Monitor 2015/16

**Description:** Purpose of Report: To provide Members with an update on finance and performance information.

**Wards Affected:** Members are asked to note the issues.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 16/11/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Q2 Finance & Performance monitor 2015/16

### Call-In

If this item is called-in, it will be considered by the      14/12/15  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/11/15

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators Mid Year Review

**Description:** Purpose of Report: To provide Members with an update on the treasury management position.

Members are asked to note this issue and approve any adjustments required to the prudential indicators or strategy.

**Wards Affected:** Acomb Ward

**Report Writer:** Katie Brown      **Deadline for Report:** 16/11/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Treasury Management and Prudential Indicators Mid Year Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/12/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/11/15

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Council Tax Support Review

**Description:** Purpose of Report: To present Members with the outcomes of a review of Council Tax support as requested at the August 2015 Executive.

Members are asked to consider the content of the report and approve the proposed strategy moving forward.

**Wards Affected:** All Wards

**Report Writer:** David Walker

**Deadline for Report:** 12/11/15

**Lead Member:** Councillor Chris Steward, Councillor Carol Runciman

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Walker, Pauline Stuchfield, Assistant Director Customers and People

david.walker@york.gov.uk, pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Council's Management Team, Financial Inclusion Steering Group and Advice York agencies

**Consultees:**

**Background Documents:** Council Tax Support Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/12/15



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 03/12/15

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Extra Investment in Children & Young People's Services

**Description:** The report provides an update on the Shine, Yorpart and Better Play Grant programmes.

The Executive Member is asked to decide how additional investment will be used to enhance the work.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/12/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** Between 01/01/16 and  
31/01/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Working with Students and Landlords

**Description:** Purpose of Report: To present proposals to assist students and landlords in the effective collection of waste at the end of student tenancies.

The Executive Member is asked to approve the plan of action.

This decision has been deferred until January 2016 in order that it can be considered by members of the Communities and Environment Policy and Scrutiny committee at their January meeting prior to a decision being taken by the Executive Member. The date of the decision session will be confirmed in due course.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/11/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** Between 01/01/16 and  
31/01/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Gully Maintenance Programme

**Description:** Purpose of Report: To agree a new approach to maintenance of gullies in York presenting a strategy developed in light of assessment of surface water flood risk areas.

The Executive Member will be asked to agree the strategy and outline programme as well as use of the Drainage Hotspot Fund.

This decision has been deferred until January 2016 in order that it can be considered by members of the Communities and Environment Policy and Scrutiny committee at their January meeting prior to a decision being taken by the Executive Member. The date of the decision session will be confirmed in due course.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/11/15